

**Approved by decision of
the Board of Trustees
of “Social Development Fund”
Corporate Fund
dated “08” May 2019, No.24**

Rules of award, temporary suspension, withdrawal of Talap Scholarship of “Social Development Fund” Corporate Fund and workout deferment with respect to its holders

1. General provisions

1.1. These Rules of award, temporary suspension, withdrawal of Talap Scholarship of “Social Development Fund” Corporate Fund and workout deferment with respect to its holders (hereinafter – the Rules) shall stipulate the procedure of arranging and performing selection of candidates for abroad trainings and internships by employees of the autonomous organization of education “Nazarbayev University” (hereinafter – the University) and its organizations.

1.2 Talap Scholarship (hereinafter – the Scholarship) is aimed at ensuring targeted education of highly qualified and competitive staff via assistance of “Social Development Fund” Corporate Fund (hereinafter – the Fund) in arrangement, funding of training under graduate, postgraduate full-time and modular programs and passing research and professional internships.

1.3 Main terms and abbreviations used herein are as follows:

1) **Grant from the foreign HEI or organization** – an additional type of full or partial funding of training and internship of the Applicant, Competition Participant or Scholarship Holder;

2) **Contract** – training contract concluded by the Fund, Supervisor and Scholarship Holder or internship contract concluded by the Fund and Scholarship Holder based on standard forms approved by decision of Fund’s Board;

3) **Foreign Higher Educational Institution (hereinafter - HEI)** – a higher educational institution outside the Republic of Kazakhstan;

4) **Foreign Organization** – a research, professional center or organization outside the Republic of Kazakhstan;

5) **Application** – a package of documents, drafted by the Applicant as per these Rules and Annex 2 hereto;

6) **Applicant** - University or University organization’s employee, claiming for the Scholarship;

7) **Committee** – a permanent collegial body of the Fund, which selects, awards, suspends and terminates the Scholarship, as well as which provides workout deferment to its Holders;

8) **Competition** – a procedure of defining a Scholarship Holder in accordance with the present Rules;

9) **Scholarship Holder** – a Competition Participant, awarded with the Scholarship in accordance with these Rules;

10) **University organizations** – non-commercial organizations approved by the University, other legal entities fifty or more voting shares (shares of participation in the

nominal capital) of which belong to the University and/or University organizations under ownership or trust management ground, as well as their subsidiaries;

11) **Workout** - after successful completion of the Program or internship, it is Scholarship Holder's obligation to work for a period stipulated as per Annex 1 hereto in the University or its organization;

12) **Program** – graduate program and postgraduate full time and modular programs in foreign HEIs;

13) **Professional Development Program**- an international certification program of additional education in a foreign institution to maintain, expand, deepen and improve the previously obtained professional knowledge, skills and abilities in the main areas of the Employee's activity

14) **PhD Program** - a program awarding a degree to those who have mastered the doctoral program in scientific and pedagogical direction or the relevant area of professional activity and defended a thesis;

15) **University or its organization employee** – a physical body who works on a full time basis in the University or its organizations;

16) **Working body** – a structural division of the Fund, performing functions in accordance with these Rules;

17) **Reference** - a document that contains information about the applications rejected and approved by the Working body for submission to the Committee;

18) **Internship** – a postdoc, research/ professional internship in a HEI or foreign organization;

19) **Scholarship** – Talap Scholarship established for aims stipulated herein;

20) **Supervisor** - an employee engaged into academic and/or research activity of the University or the University Organization who has agreed to interact with the Applicant under PhD Program and interacts with the Scholarship Holder during his/her training and maintains constant feedback with the Scholarship Holder under PhD Program, and is a contract party.

21) **Competition Participant** –Applicant who is allowed by the Working body to Competition.

2. Requirements to participate in the Competition

2.1. Provision of Scholarships in accordance with present Rules shall be specified by the Fund on a competitive basis.

2.2. The Applicant shall meet following requirements:

1) be an employee of the University or its organization;

2) be a citizen of the Republic of Kazakhstan or have an oralman (returnee) status;

3) cumulative work experience in the University or its organization as of the date of Application submission shall be at least 2 years for training under the Program and at least one year for passing an Internship, Advanced Training Program.

According to the recommendation of the Chairman of the Fund's Board of Trustees or the Chairman of the Fund, the Applicants (in exceptional cases) may be admitted to the Competition without considering their employment history at the University or University Organization to complete training under the Program, Professional Development Program or internship;

4) training under the Program, Professional Development Program or passing an Internship shall relate to the area connected to University or its organization activity;

5) be enrolled to the Program with indication of the individual training plan or be invited for internship with indication of the internship program or provide an international certification Advanced Training Program;

6) be recommended by the supervising and/or direct Head of the structural division of the University or University organization with mandatory confirmation of proposed Program relevancy in HEI, or passing the Internship in a foreign HEI or with mandatory compliance confirmation of the Applicant's activities with the international certification Advanced Training Program;

7) have a written agreement from Supervisor about readiness to cooperate with the Scholarship Holder under PhD Program and sign a Contract, in case of awarding the Talap scholarship.

3. Competition procedure

3.1. Procedure of Competition includes stages as follows:

1) posting an announcement about the Competition;

The Working body via internal e-mail available at the University and University organizations informs Employees of the University and its organizations about commencement of accepting documents to participate in the Competition;

Announcement on Competition Commencement shall contain information on deadlines and place of applications submission, conditions for participation in the Competition, application form and other information required for Competition arrangement.

2) documents acceptance by the Working body according to a list as per Annex 2 hereto;

An Applicant shall be responsible for the accuracy and completeness of documents submitted to the Working Body.

3) the Working body shall review submitted documents with respect to completeness of documents stipulated in Annex 2 hereto and compliance with established requirements of Section 2 hereof.

When revising Applications, the Working body may request from Applicant and other parties to provide additional information for clarification.

Within 20 (twenty) working days from Application submission deadline the Working Body shall send a notification on detected inconsistencies of the Application as per Section 2 hereof and (or) Annex 2 of these Rules (if any) to email address specified in Applicant`s application.

In case of Application non-compliance with requirements of subparagraphs 1-4, 7 paragraph 2.2. and impossibility to eliminate these, the Working body rejects the Application without further consideration.

In case of incompleteness of submitted documents and (or) non-compliance with subparagraphs.5.6, paragraph 2.2. of these Rules, the Applicant eliminates detected inconsistencies and submits relevant documents to the Working Body within 5 (five) working days from the date of receiving notification from the Working Body.

In case of non-submission of documents or non-elimination of discrepancies within 5 (five) working days, the Application shall be deemed rejected.

The Working body shall prepare the Reference within 10 (ten) working days from the date of elimination of discrepancies in the Applications by Applicants.

In case Application rejection by the Working body, the Working body provides the Applicant with a reasoned refusal within 10 (ten) working days from the date of

Application rejection.

Following the results of Application verification to completeness of submitted documents and their compliance with requirements set forth in Section 2 of these Rules, the Working body shall forward the Reference to the Committee.

4) consideration of Applications approved by the Working body;

5) interviews with Competition Participant by the Committee. Competition participants shall be notified within 5 (five) working days of interview time and place;

The general term of Applications revision by the Committee, as well as interviews with Competition Participants shall not exceed 20 (twenty) business days from the date of Applications submission by the Working Body.

Within Applications revision the Committee shall consider criteria as follows:

- total working experience of the Competition Participant in the University or its organizations;

- awards related to the professional activities of the Competition Participant under the direction of University or University organizations activity;

- additional funding of Competition Participant`s training, Professional Development Program and internship (full or partial grant from the foreign HEI or organization).

The Committee may approve additional criteria for Applications revision.

Following revision of Applications, as well as interviews with Competition Participants, the Committee makes a decision, which is documented by the Committee`s Minutes on awarding the Scholarship to Competition Participants and approves expense schedule for their training under the Program, Professional Development Program or Internship according to Annexes 5, 6 hereto.

6) informing Competition Participants by the Working body about Competition outcomes and signing Contracts with Scholarship Holders and Supervisors.

Within 5 (five) working days from Committee-s decision, the Working Body notifies Competition Participants of the need to sign the Contract and sends a notification with a justification of refusals to award Scholarships.

When signing the Contract, the Scholarship Holder is obliged to provide a career development plan developed by the Department of Human Resources Management of the autonomous organization "Nazarbayev University". The contract is signed by the Scholarship Holder, Supervisor and the Fund within 20 (twenty) working days from the date of Committee`s minutes signing.

In case if the Scholarship Holder does not sign the Contract within 10 (ten) working days from the date of contract provision to signing by Fund to the Scholarship Holder, the issue on Scholarship deprivation is submitted for consideration by the Committee.

4. Committee

4.1. The Committee is formed and exercises its powers in accordance with these Rules and Bylaws on the Committee approved by the Executive Management of the Fund.

5. Working body

5.1. The Working body performs functions in accordance with these Rules and Bylaws on the Working Body approved by the Executive Management of the Fund.

6. Scholarship

6.1. The Scholarship shall include expenses associated with arranging of training under the Program or passing Internship as follows:

- 1) Costs for Training, Professional Development Program or Internship;
- 2) Monetary assets for meal, accommodation, procurement of training literature for a period of training under the Program, Professional Development Program or passing Internship;
- 3) Visa execution (consular fee) and prolongation;
- 4) Mandatory fees of a hosting state to be paid in case of training and passing Professional Development Program or Internship, medical insurance of Scholarship Holders, transportation costs and registration fees for participation in conferences related to the individual training plan under the Program, Professional Development Program or the Internship, and other expenses approved in Expense Schedule according to Annexes 5.6 hereof;

5) For the full-time training programs – 1 (one) travel from Nur-Sultan to the venue of training and back per one academic year. For modular training program – a travel from Nur-Sultan to the venue of training as per the individual training or internship plan or academic schedule in accordance with the Contract until successful completion of training under the Program or Internship; for Professional Development Program- travel from Nur-Sultan venue of training and back 1 (one) time in accordance with the international Advanced Training Program;

6) Expenses associated with Scholarship Holder's evacuation from the hosting state in case of emergency circumstances (earthquakes, floods, fires, typhoons, military operations) and rendering relevant medical services;

Payments shall be made after withholding any mandatory payments to budget according to the legislation of the Republic of Kazakhstan.

6.2. Scholarship amount shall be approved by Committee's decision for each individual Scholarship Holder within the specified limits as per Annex 7 hereto. Amount of payment for accommodation and meals for an incomplete month of training, with exception of holidays, is calculated on a daily basis in proportion to a monthly consumption taking into account the travel time, but shall not exceed the approved monthly amount for accommodation and meals.

In case of modular training and Advanced Training Program, payment for accommodation is paid on actual basis within the monthly limit, for each travel in accordance with academic calendar as per Annex 7 hereto on the basis of payment confirmation but shall not exceed monthly limits per one calendar month.

In exceptional cases, accommodation expenses of Scholarship Holders during Internships may be set above specified limits approved by these Rules, by the decision of Fund's Board of Trustees.

6.3. Number of Scholarships under Programs, Internships and Advanced Training Programs shall be specified by the Fund with respect to Fund's annual budget awarded by Committee decision based on Competition results.

6.4. Scholarship Holder undertakes to provide Supervisor and interact with the Supervisor during the entire training period under PhD Program in accordance with contractual terms.

In the case of training under PhD Program the Scholarship Holder submits the progress report on the work done under the Program, Internship or Professional Development Program to the Fund, signed by the Scholarship Holder and the Supervisor.

In case, if it is impossible for the Supervisor to interact with the Scholarship Holder under PhD Program, the Scholarship Holder must inform the Fund about the impossibility

of the Supervisor to perform his/her functions within 10 (ten) working days from the moment such circumstances arise. Within 20 (twenty) working days from the date of Fund notification the Scholarship Holder is obliged to provide the Fund with the written consent of another Supervisor about readiness to supervise PhD Program. In this case, the Working body ensures that relevant additional agreements are signed by the Fund, another Supervisor and the Scholarship Holder.

6.5. Scholarship Holder is obliged to work specific time at the University or University organization as per Annex 1 hereto.

6.6. The Committee shall consider documents for suspension, extension of Scholarship`s Holder based on the relevant Application from Fund`s Scholarship Holder within 20 (twenty) calendar days starting with the application submission date upon provision of confirming documents with respect to impossibility to execute Contract terms.

At that the Scholarship may be suspended at most once and for at most 24 (twenty-four) calendar months. The Committee shall specify scholarship suspension or extension terms.

Working Body shall send a notification on Committee`s decision with respect to Scholarship suspension or extension to Scholarship Holder within 15 (fifteen) calendar days starting with the date of getting the final minutes of Committee`s meeting and ensure relevant additional agreements signing between the Fund and Scholarship Holder.

6.7. The Committee has the right to withdraw the Scholarship from the Scholarship Holder in one of the following cases:

- 1) in case of expulsion from HEI or early termination of Internship, Professional Development Program in a foreign organization;
- 2) upon termination of labor relations with the University or University Organization;
- 3) in case of violation of the terms of Scholarship suspension ;
- 4) in case of material violations of the conditions provided for in the Contract;
- 5) in case of death, recognition of the Scholarship Holder in the prescribed manner as incapable, missing or declared dead by the court.

6.8. In case of Scholarship withdrawal in accordance with these Rules, Scholarship Holder is obliged to return any monetary assets allocated for arranging training under the Program, Professional Development Program or passing Internship, stipulated herein to the Fund within 30 (thirty) calendar days after receipt of the relevant notification from the Fund.

6.9. The Working body within 10 (ten) working days from the date of Committee`s decision on Scholarship withdrawal shall send a notification to the Scholarship Holder.

6.10. By decision of the Committee, criteria for workout deferment, temporary suspension, extension of the Scholarship, as well as additional criteria for scholarship withdrawal may be approved.

7. Final provision

7.1. Any issues not regulated by these Rules shall be solved in accordance with Bylaws on Working body, Bylaws on Committee approved by the Executive Management of the Fund, as well as Fund`s internal documents and the legislation of the Republic of Kazakhstan.

to the Rules of award, temporary suspension, withdrawal of Talap Scholarship of the “Social Development Fund” Corporate Fund and deferment of workout of its holders

Term of Workout in the University or its organizations as per the term of training under the Program, Professional Development Program or passing Internship abroad*

Duration of training under the Program or passing Internship	Duration of workout in the University or its organizations
Internship or Advanced Training Program	one year
Graduate degree Program	three years
Doctorate degree Program	five years

- Workout term is reduced twice in case if the Scholarship Holder has an additional funding over 50% from the cost of training/internship.

Annex 2
to the Rules of award, temporary suspension,
withdrawal of Talap Scholarship of the “Social
Development Fund”
Corporate Fund and deferment of workout of
its holders

List of documents for participation in the Competition to be submitted by Applicant

1. Questionnaire and CV of the Applicant;
2. Copies of documents confirming Applicant’s enrollment to the foreign HEI; invitation for research and professional internship, Professional Development Program in the foreign HEI or organization. Original document to be submitted after awarding Talap Scholarship;
3. Individual training plan under the Program, Professional Development Program or research/professional Internship program (except for the first semester for participants going to abroad HEI/organization for the first time);
4. Letters of recommendation, verified by the supervising and (or) direct manager of the University and University organization structural division;
5. Copy of ID and/or passport;
6. Written consent of the Head of the University or the University Organization to send the Applicant to study under the Program, Professional Development Program or Internship;
7. Letter of agreement from Supervisor regarding further interaction with Applicant studying under PhD Program;
8. List of research publications or methodological/research developments (if any);
9. List of expenses under the Competition (Annex 4) shall be filled by the Competition Participant as per the Limit of expenses for Talap Scholarship amount by states (Annex 7);
10. Other documents relevant to the professional activities of the Applicant.

11.

Annex 3
to the Rules of award, temporary suspension,
withdrawal of Talap Scholarship of the Social
Development Fund Corporate Fund and
deferment of workout of its holders

Questionnaire

for Applicant for awarding Talap Scholarship for training under the Program, Professional Development Program or passing Internship abroad

Анкета

для Заявителя на присуждение стипендии «Талап» для обучения по Программе или прохождения Стажировки за рубежом

Photo sized 3,5 x
4,5/

Фотография

Surname/Фамилия (according to the ID/ согласно документу, удостоверяющему личность)

**Training under the
Program/Professional
Development Program/
Internship / Обучение по
Программе/Программа
повышения квалификации /
прохождение Стажировки**

- Graduate / Магистратура
- Postgraduate or Doctorate program/ Аспирант;
Докторантура
- Modular Program / Модульная программа
- Internship / Стажировка

1. Date/month/year of birth / /

День/месяц/год рождения

2. Citizenship/Гражданство _____

3. Nationality/Национальность _____

4. Marital status/ Семейное положение

single/не женат/не замужем married/женат/замужем divorced/разведен/разведена
 widow (/er)/вдовец/вдова

5. Sex/Пол Female/Жен Male/Муж

6. Bolashak Scholarship holder/ Обладатель стипендии «Болашак»/ Yes/Да
 No/Нет

7. Contact information/Контактные данные

Code, home phone number/

Код, домашний

телефон _____

Cell phone number/

Мобильный

телефон _____

Code, work phone number/

Код, рабочий телефон

Additional contact phone numbers/

Дополнительные контактные

телефоны

***Email:** _____

**Please check your e-mail on the regular basis/Регулярно проверяйте электронную почту*

<p>8. ID information /Данные удостоверения личности</p> <p>Identification number/Идентификационный номер <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <p>ID number/Номер <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <p>Date of issue/Дата выдачи – Date of expiry/Срок действия <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> - <input type="text"/><input type="text"/> /<input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <p>Issued by /Кем выдан</p> <hr/>	<p>9. Passport information/Паспортные данные</p> <p>Passport number/Номер</p> <hr/> <p>Date of issue/Дата выдачи <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <p>Date of expiry/Срок действия <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <p>Issued by/Кем выдан</p> <hr/>
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<p>10. Place of residence* (full address, postal code)/ Место проживания (полный адрес, индекс)</p> <p>Street/Улица _____ _____</p> <p>Village/Село _____ _____</p> <p>City/Город _____ _____</p> <p>District/Район _____ _____</p> <p>Oblast/Область _____ _____</p> <p>Postal code/ Индекс _____ _____</p>	<p>11. Permanent residence address* Место прописки (full address, postal code)</p> <p>Street/Улица _____ _____</p> <p>Village/Село _____ _____</p> <p>City/Город _____ _____</p> <p>District/Район _____ _____</p> <p>Oblast/Область _____ _____</p> <p>Postal code/ Индекс _____ _____</p>
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** In case the contact information is changed, the members of the Committee should be informed within 5 days /*

В случае изменения контактных данных в течение 5 дней необходимо оповестить членов Комиссии по присуждению стипендии «Талап»

12. Have you ever been charged of any criminal offences?/Привлекались ли Вы к уголовной ответственности?

- Yes/Да
 No/Нет

If yes, what is the reason?/ Если Да, то по какой причине? _____

Notes/Замечания**:

Checked

by/Проверил _____

(Name and position of the responsible employee /Ф.И.О., должность ответственного работника)

Signature/Подпись _____

Date of check/Дата проверки _____

****THIS TABLE IS TO BE FILLED IN BY THE MEMBERS OF THE COMMITTEE**

ДАННАЯ ТАБЛИЦА ЗАПОЛНЯЕТСЯ ЧЛЕНАМИ КОМИССИИ ПО ПРИСУЖДЕНИЮ СТИПЕНДИИ «ТАЛАП»

I. EDUCATION/ОБРАЗОВАНИЕ

**13. Higher education/
Высшее образование**

**Name of HEI/Наименование
ВУЗа** _____

Country/Страна _____

Training program/Программа обучения

Specialty/Специальность

Year of entry/Год поступления _____ **Year of graduation /Год завершения**

GPA/Средний балл успеваемости _____

Оқу тілі/Язык обучения _____

Дипломның орташа балы/Средний балл диплома _____

List of scientific publications, teaching and learning materials/ Перечень научных публикаций, учебно-методических разработок

#Title/Наименование

year/год

1

2

3

4

5

6

7

II.

II. WORK EXPERIENCE / ОПЫТ РАБОТЫ

**14. Work experience (starting from the most current workplace)/
Опыт работы (начиная с последнего места работы)**

III.

1

_____ **Period/Период**

Place of work / Место работы

I _____ /
 Я _____

→

Surname, First name, Middle name / Фамилия, Имя, Отчество

Hereby certify that all information provided by me in this form is true, complete and correct to the best of my knowledge and belief / подтверждаю, что вся информация, представленная мною в данной анкете, является полной и достоверной.

I understand that any misrepresentation or material omission liable to dismissal from the Competition, as well as withdrawal from Scholarship awarding / Мне известно, что предоставление заведомо ложной информации или неполных данных может привести к исключению из Конкурса, а также, лишению Стипендии.

I am aware of the Rules of awarding Talap Scholarship. / Я ознакомлен с Правилами присуждения стипендии «Талап».

I hereby give my consent that information submitted with my application form may be accessible for the consideration during the contest on awarding the Scholarship. / Настоящим даю свое согласие на сбор, обработку, использование, хранение своих персональных данных, передаваемых в рамках Правил для рассмотрения в ходе моего участия в Конкурсе на присуждение Стипендии.

I undertake to check my e-mail indicated in article 6 of the application form regularly and timely provide the requested information. / Обязуюсь регулярно проверять электронную почту, указанную в п.6 данной анкеты, и своевременно предоставлять запрашиваемую информацию.

Please rewrite the italicized text below by your own hand/

Пожалуйста, напишите собственноручно прописью текст, выделенный курсивом:

THIS APPLICATION FORM IS COMPLETED BY ME PERSONALLY; EACH PAGE OF THE FORM IS INITIALED. THE ABOVE MENTIONED RULES AND REQUIREMENTS ARE ACKNOWLEDGED AND ACCEPTED BY ME (I CERTIFY WITH MY PERSONAL SIGNATURE).

НАСТОЯЩЕЕ ПРИЛОЖЕНИЕ ЗАПОЛНЕНО МНОЮ СОБСТВЕННОРУЧНО, КАЖДАЯ СТРАНИЦА АНКЕТЫ ЗАПАРАФИРОВАНА. С ВЫШЕПЕРЕЧИСЛЕННЫМИ УСЛОВИЯМИ И ТРЕБОВАНИЯМИ ОЗНАКОМЛЕН И СОГЛАСЕН (ПОДТВЕРЖДАЮ ЛИЧНОЙ ПОДПИСЬЮ).

Signature of the Scholarship Holder /

Подпись Обладателя стипендии_____

Date/Дата_____

to the Rules of award, temporary suspension, withdrawal of Talap Scholarship of the Social Development Fund Corporate Fund and deferment of workout of its holders

Table of Applicant’s expenses (to be filled by the Applicant, to indicate currency)

Position, work experience in the University and/or its organizations	Name of a Foreign HEI or Organization, hosting state under the Program, Professional Development Program or Internship, starting/completion date under the Program, Professional Development Program or Internship	Cost of training under the Program, Professional Development Program or Internship	Travel expenses *	Mandatory fees of the hosting state	Visa expenses	Medical insurance	Accommodation	Catering	Acquisition of training literature	Other expenses	Scholarship	Total

Annex 5
to the Rules of award, temporary suspension,
withdrawal of Talap Scholarship of the
Social Development Fund Corporate Fund
and deferment of workout of its holders

**Table of Talap Scholarship Holder's expenses for training under the Program
(to be approved by the Committee)**

Full name, position	
Name of Foreign HEI	
Hosting State	
Training term	
Training cost	
Travel expenses	
Mandatory fees of a hosting state, visa expenses	
Medical insurance	
Catering	
Accommodation	
Acquisition of training literature	
Other expenses	
Total	

Annex 6
to the Rules of award, temporary suspension,
withdrawal of Talap Scholarship of the
Social Development Fund Corporate Fund
and deferment of workout of its holders

Table of Talap Scholarship Holder's expenses for passing Internship, Advanced Training Program
(to be approved by the Committee)

		Mandatory pension deductions	Individual income tax	Social tax	Social deductions
Full name, position					
Name of Foreign HEI					
Hosting State					
Internship term					
Internship cost					
Travel expenses					
Mandatory fees of a hosting state, visa expenses					
Medical insurance					
Money for accommodation and catering					
Money for acquisition of training literature					
Other expenses					
	Amount before taxation				

Total	Mandatory pension deductions	
	Individual income tax	
	Social tax	
	Social deductions	
	Amount after taxation	

Annex 7
to the Rules of award, temporary
suspension, withdrawal of Talap
Scholarship of the Social Development
Fund Corporate Fund and deferment of
workout of its holders

Norms of expenses for calculating Talap Scholarship by countries*

1. Norms of expenses for accommodation, catering and acquisition of training literature

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Country	Norms of expenses for accommodation of Talap Scholarship Holders while training under the program, Professional Development Program or passing Internship per month	Norms of expenses for catering of Talap Scholarship Holders while training under the program, Professional Development Program or passing Internship per month	Norms of expenses for acquisition of training literature of Talap Scholarship Holders while training under the program, Professional Development Program or passing Internship per month		
			Graduate program (academic year)	Postgraduate program/ doctorate program (academic year)	Internship/ Professional Development Program (month)
Republic of Austria	Up to the amount equivalent to 750 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 90 USD
Australia	Up to the amount equivalent to 1100 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 90 USD

State of Israel	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 700 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 80 USD
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Rules of award, temporary suspension, withdrawal of Talap Scholarship of the Social Development Fund Corporate Fund and deferment of workout of its holders

Republic of Ireland	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 100 USD	Up to the amount equivalent to 1000 USD
Italian Republic	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 650 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 80 USD
Rome	Up to the amount equivalent to 1050 USD	Up to the amount equivalent to 650 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 80 USD
Kingdom of Denmark	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 750 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 90 USD
Kingdom of Belgium	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 750 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 90 USD
Kingdom of Spain	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 700 USD	Up to the amount equivalent to 700 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 70 USD
Canada	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 1200 USD	Up to the amount equivalent to 1400 USD	Up to the amount equivalent to 130 USD
People's Republic of China	Up to the amount equivalent to 450 USD	Up to the amount equivalent to 350 USD	Up to the amount equivalent to 250 USD	Up to the amount equivalent to 400 USD	Up to the amount equivalent to 40 USD
Shanghai	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 400 USD	Up to the amount equivalent to 250 USD	Up to the amount equivalent to 400 USD	Up to the amount equivalent to 40 USD

Rules of award, temporary suspension, withdrawal of Talap Scholarship of the Social Development Fund Corporate Fund and deferment of workout of its holders

Kingdom of the Netherlands	Up to the amount equivalent to 650 USD	Up to the amount equivalent to 1100 USD	Up to the amount equivalent to 1100 USD	Up to the amount equivalent to 1200 USD	Up to the amount equivalent to 100 USD
Kingdom of Norway	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 1100 USD	Up to the amount equivalent to 90 USD
Kingdom of Sweden	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 1100 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 90 USD
Latvian Republic	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 50 USD
New Zealand	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 750 USD	Up to the amount equivalent to 700 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 70 USD
Republic of Bulgaria	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 50 USD
Republic of Hungary	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 700 USD	Up to the amount equivalent to 700 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 70 USD
Republic of India	Up to the amount equivalent to 400 USD	Up to the amount equivalent to 300 USD	Up to the amount equivalent to 250 USD	Up to the amount equivalent to 400 USD	Up to the amount equivalent to 40 USD
Republic of Korea	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 50 USD

Rules of award, temporary suspension, withdrawal of Talap Scholarship of the Social Development Fund Corporate Fund and deferment of workout of its holders

Seoul	Up to the amount equivalent to 750 USD	Up to the amount equivalent to 700 USD	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 50 USD
Republic of Poland	Up to the amount equivalent to 550 USD	Up to the amount equivalent to 700 USD	Up to the amount equivalent to 700 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 70 USD
Republic of Singapore	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 70 USD
Republic of Ukraine	Up to the amount equivalent to 400 USD	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 400 USD	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 40 USD
Russian Federation	Up to the amount equivalent to 400 USD	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 400 USD	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 40 USD
Moscow	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 400 USD	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 40 USD
Romania	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 400 USD	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 40 USD
United Kingdom of Great Britain and Northern Ireland	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 90 USD
London	Up to the amount equivalent to 1200 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 90 USD

Rules of award, temporary suspension, withdrawal of Talap Scholarship of the Social Development Fund Corporate Fund and deferment of workout of its holders

United States of America:			Up to the amount equivalent to 1400 USD	Up to the amount equivalent to 1500 USD	Up to the amount equivalent to 130 USD
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States: Iowa, Alabama, Arkansas, Indiana, Virginia, Wisconsin, West Virginia, Kansas, Kentucky, Mississippi, Missouri, Nebraska, Ohio, Oklahoma, Oregon, North Dakota, North Carolina, Tennessee, South Dakota, South Carolina,	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 700 USD	Up to the amount equivalent to 1400 USD	Up to the amount equivalent to 1500 USD	Up to the amount equivalent to 130 USD
states Idaho, Arizona, Wyoming, Vermont, Delaware, Louisiana, Montana, Maine, Nevada, New Mexico, Texas, Ute,	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 750 USD	Up to the amount equivalent to 1400 USD	Up to the amount equivalent to 1500 USD	Up to the amount equivalent to 130 USD

States: Alaska, Washington, Georgia, Colorado, Michigan, New York, New Hampshire, Pennsylvania	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 1400 USD	Up to the amount equivalent to 1500 USD	Up to the amount equivalent to 130 USD
States: Hawaii, Minnesota	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 1400 USD	Up to the amount equivalent to 1500 USD	Up to the amount equivalent to 130 USD
States: Illinois, Connecticut, Massachusetts, Maryland, New Jersey, Rhode Island, Florida, federative District of Columbia	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 850 USD	Up to the amount equivalent to 1400 USD	Up to the amount equivalent to 1500 USD	Up to the amount equivalent to 130 USD
California	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 1400 USD	Up to the amount equivalent to 1500 USD	Up to the amount equivalent to 130 USD
Boston, Brooklyn, Cambridge, Medford, New York, San Francisco	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 400 USD	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 40 USD
Republic of Turkey	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 700 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 70 USD
Federal Republic of Germany	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 650 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 90 USD

Rules of award, temporary suspension, withdrawal of Talap Scholarship of the Social Development Fund Corporate Fund and deferment of workout of its holders

Republic of Finland	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 90 USD
French Republic	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 650 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 90 USD
Paris	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 75 USD
Federation of Malaysia	Up to the amount equivalent to 400 USD	Up to the amount equivalent to 450 USD	Up to the amount equivalent to 700 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 70 USD
Czech Republic	Up to the amount equivalent to 700 USD	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 1100 USD	Up to the amount equivalent to 90 USD

Swiss Confederation	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 650 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 70 USD
Japan	Up to the amount equivalent to 1000 USD	Up to the amount equivalent to 900 USD	Up to the amount equivalent to 650 USD	Up to the amount equivalent to 800 USD	Up to the amount equivalent to 70 USD
Tokyo	Up to the amount equivalent to 1100 USD	Up to the amount equivalent to 900 USD	-	-	Up to the amount equivalent to 70 USD

Rules of award, temporary suspension, withdrawal of Talap Scholarship of the Social Development Fund Corporate Fund and deferment of workout of its holders

Slovak Republic	Up to the amount equivalent to 650 USD	Up to the amount equivalent to 600 USD	-	-	Up to the amount equivalent to 20 USD.
Republic of Belarus	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 500 USD	- Up to the amount equivalent to 560 USD	Up to the amount equivalent to 675 USD	Up to the amount equivalent to 55 USD
Republic of Lithuania	Up to the amount equivalent to 675 USD	Up to the amount equivalent to 675 USD	Up to the amount equivalent to 450 USD	Up to the amount equivalent to 600 USD	Up to the amount equivalent to 55 USD
Azerbaijani Republic	Up to the amount equivalent to 500 USD	Up to the amount equivalent to 700 USD	-	-	Up to the amount equivalent to 60 USD
Republic of Serbia	Up to the amount equivalent to 680 USD	Up to the amount equivalent to 680 USD	-	-	-

* May be changed as decided by Fund's Board of Trustees

** without Individual Income Tax and Mandatory Pension Contributions

2. Rates of expenses for travel from the city of Nur-Sultan, Republic of Kazakhstan to the place of training under the Program, Professional Development Program or Internship after the Scholarship award from the beginning of the training under the Program, Professional Development Program or Internship and back on the same route after completing training under the Program, Professional Development Program or Internship;

in the case of training under the Program lasting more than 1 (one) academic year - travel from the city of Nur-Sultan, Republic of Kazakhstan to the place of training at the beginning of each academic year and back after the end of each academic year from the place of training under the Program to Nur-Sultan, The Republic of Kazakhstan.

Expenses are covered based on actual expenses justified by confirming documents excluding payment for luggage transportation:

- outside the Republic of Kazakhstan – economy class tariff for using air transport.

Academic calendar of a Foreign HEI or Organization, invitation-letter (for students going to the hosting state for the first time), approved individual training plan under the Program (except for the first semester for students going to the hosting state for the first time) shall act as a period of accruing monthly amounts for accommodation and catering in a hosting state to Scholarship Holders under the Program, Professional Development Program or Internship. When training under the Program, accrual of payments of catering, accommodation and acquisition of training literature shall be made in advance for three months based on the written statement from the Scholarship Holder. In case of Internship or Advanced Training Program, the accrual of payments of catering, accommodation and acquisition of training literature shall be made in advance for the whole period of Internship or Advanced Training Program, if it's not more than 3 (three) months.

Rules of award, temporary suspension, withdrawal of Talap Scholarship of the Social Development Fund Corporate Fund and deferment of workout of its holders